



**UNIVERSITÀ
DI PARMA**

**DIPARTIMENTO DI INGEGNERIA
E ARCHITETTURA**

Privacy notice on the processing of personal data for the applicants for EU Horizon 2020 Marie-Skłodowska-Curie Project: MSCA-ITN-ETN “Photonics for Healthcare: multiscAle cancer diagnosiS and Therapy - PHAST”, grant no. 860185

1. SUBJECTS OF THE TREATMENT

Dear Applicant (“**You**”),

hereinafter, pursuant to section 13 of the Regulation EU 2016/679 (hereinafter “**GDPR**”) You can find the information about the processing of your personal data.

This privacy notice is provided not only to fulfil to the law duties about Data Protection matter, but also because the Università degli Studi di Parma (“**University**” “**We**” “**Us**” and “**Our**”) believe in the fundamental importance of personal data’s protection for Our institutional activity.

Data Controller and Data Protection Officer (or “DPO”).

The Data Controller, namely the legal person which determines the purposes and means of the processing of personal data, is the Università degli Studi di Parma (“**University**” “**We**” or “**Us**”) with the following contact data: via Università 12, 43121 Parma, Italia, e-mail address: protocollo@pec.unipr.it.

The University has appointed a DPO, contactable at the email address dpo@unipr.it or dpo@pec.unipr.it.

2. SOURCES AND CATEGORIES OF DATA PROCESSED, NATURE OF DATA PROVISION AND METHODS OF PROCESSING

The personal data subject to processing are collected mainly from data subject (hereinafter “**You**” or the “**applicant**”) at the time of fill out the application for joining the project **PHAST**.

University will process the following categories of data:

- common data: personal data (such as name, surname, date and place of birth, social security number/ tax code or equivalent and email address) required when You fill out the application and all information regarding the career path of the data subject contained in the CV, in the cover letter and in any documents that the applicant will attach in the application. The University does not request data belonging to special categories of data as described in section 9 of the GDPR (personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, genetic data, biometric data and data concerning health or concerning a natural person's sex life or sexual orientation) or personal data relating to criminal convictions and offences, as described in the section 10 of the GDPR. The University cannot exclude that the documents that You attach contain this kind of information. If the data subject shall submit this kind of information, the University will refrain from using this information and will erase it.

The provision of data is optional. If You failure to provide the data requested, the University will not allow to proceed with the submission of applications for PHAST.

The processing of personal data is carried out by the University, in compliance with the Data Protection Law, using manual, paper, computer and telematics tools to ensure the security and confidentiality of the data with particular attention to technical and organizational security measures.

Personal data shall be processed lawfully, fairly and transparently, shall be relevant and limited to what is necessary in relation to the purposes for which they are processed, in a manner that ensures appropriate security of the personal data.

3. PURPOSES AND LEGAL BASIS FOR THE PROCESSING OPERATION

The personal data you provided will be processed for:



- (i) evaluate and manage your application to the Project PHAST. **For this purpose of processing is not necessary your consent because the processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract (Section 6 (1) (b) of the GDPR);**
- (ii) for compliance with a legal obligation to which the University is subject (law, administrative, accounting obligation). For this purpose of processing is not necessary your consent because the processing is necessary for compliance with a legal obligation **(Section 6 (1) (c) of the GDPR);**
- (iii) the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity on the basis of legitimate interest of the University **(Section 6 (1) (f) of the GDPR);**
- (iv) In relation to **special categories of data**, if conferred, We can process it on the basis of section 2-sexies (letter bb) of the Italian Data Protection Code, as amended by Legislative Decree no. 101/2018 for the processing related to education and training in school, vocational, higher or university.

Please note that We will only process your personal data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another related reason and that reason is compatible with the original purpose. If we need to use your data for an unrelated purpose, We will seek your consent to use it for that new purpose.

4. SPECIAL CATEGORIES OF DATA

In relation to the purposes related and / or connected to the provision of services by the Data Controller and in compliance with current EU legislation in the field of financing research projects, in specific situations particular categories of data may be collected and processed, such as:

- judicial data.

5. CATEGORIES OF DATA RECIPIENTS AND POSSIBLE TRANSFER OUTSIDE THE EU

Data processed for the purposes related and / or connected to the provision of services by the Data Controller will be communicated or will in any case be accessible to the participants of the PHAST project. Data may only be accessed by authorized subjects duly instructed (also regarding the compliance with security measures and confidentiality obligations) pursuant to Articles 29 GDPR and 2-quaterdecies of the Italian Data Protection Code (for instance: staff of the University that deals with the management of administrative aspects related to the management of the application to participate in the course).

Data may be further accessed, as independent data controllers or data processors according to section 28 of the GDPR, by professionals and consultants appointed by the data controller (such as, for example, the administrative employees that manage your application).

In order to obtain an updated list of the subjects who may access the personal data, you can send a communication by email to the address of the DPO dpo@unipr.it, taking care to specify the reason for the request. The data will not be disclosed and will not be transferred to a third country (or site outside the European Economic Area - EEA) or an international organization. If it is necessary to transfer the data to a third country located outside the EEA, the University guarantees that such transfer will only take place in the presence of a decision of adequacy of the European Commission or other appropriate guarantees provided by the Laws on the protection of personal data (such as, for example, the stipulation of standard contractual clauses with whom will received the data).

PHAST participants:

- Università degli Studi di Parma, Italy.



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- Politecnico di Torino, Italy.
- Leibniz Institute of Photonic Technology, Germany
- Politecnico di Milano, Italy.
- The Institute of Photonic Sciences, Spain.
- Medical University Vienna, Austria.
- Friedrich-Schiller University, Germany
- TYNDALL National Institute – University College of Cork, Ireland.
- Albert-Ludwigs Universität Freiburg, Germany.
- Fondazione Links - leading innovation & knowledge for society, Italy.
- HORIBA Jobin Yvon S.A.S, France.
- Spectracure AB, Sweden.
- Grintech GmbH, Germany.
- Ospedale San Raffaele, Italy.
- PHILIPS BV, The Netherlands.
- STRYKER, Ireland.
- Hemophotonics SL, Spain.
- Université de Reims Champagne Ardenne, France.
- Jena University Hospital, Germany.
- INNOLUME GmbH, Germany.
- Carl Zeiss Meditec AG, Germany.
- Lund University, Sweden

6. DATA RETENTION PERIOD OR CRITERIA USED TO ESTABLISH THAT PERIOD

Data will be kept in accordance with the obligations of the Law. In any case for a time not exceeding that necessary for the purposes for which the data were collected or subsequently processed, as indicated above. The data may be kept even after the termination of Our duty, for example for 10 years, as prescribed by sections 2220 or 2946 of the Italian Civil Code in relation to any management of litigation with the person concerned.

7. NATURE OF DATA PROVISION AND CONSEQUENCES OF ANY FAILURE TO PROVIDE

The provision of data for the aforementioned purposes is essential for carrying out the selection process. The refusal to confer them will not allow the University of Parma and the consortium coordinated by it to proceed with the selection process.

8. DATA SUBJECT'S RIGHTS

The data subject has a wide range of rights, listed below:

- Right of access to personal data: You have the right to obtain from the Data Controller confirmation that personal data processing is or is not being processed and in this case, to obtain access to personal data and to the following information: (i) the purposes of the treatment; (ii) the categories of personal data in question; (iii) the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular if recipients from third countries or international organizations; (iv) when possible, the expected retention period of personal data or, if not possible, the criteria used to determine this period; (v) the right to lodge a complaint with a supervisory authority.
- Right of rectification and in the cases provided by law, the right to the erasure of data (so-called right to be forgotten): You are recognized the right to obtain the correction of inaccurate personal data concerning you and, taking into account the purposes of the processing, the right to obtain the integration



of incomplete personal data, also by providing an additional declaration. You also have the right to obtain the cancellation of your personal data if one of the following reasons exists: (i) personal data are no longer necessary with respect to the purposes for which they were collected or otherwise processed; (ii) the data are unlawfully processed; (iii) has revoked the consent on the basis of which the Data Controller had the right to process your data and there is no other legal basis that allows the Data Controller to process the data; (iv) opposed the processing activity and there is no prevailing legitimate reason; (v) personal data must be deleted to fulfill a legal obligation. However, the Data Controller has the right to disregard the exercise of the aforementioned cancellation rights if the right to freedom of expression and information prevails or for the exercise of a legal obligation or to defend one's own right in court.

- In the cases provided by law, the right to limitation of data processing: You have the right to obtain from the Data Controller the limitation of the processing when one of the following hypotheses occurs: (i) for the period necessary for the Data Controller to verify the accuracy of such personal data concerning you of which you have contested the accuracy; (ii) in the event of unlawful processing of your personal data; (iii) even if your personal data are not necessary for the purposes of the processing, in any case it needs to be processed for the assessment, exercise or defense of a right in court; (iv) for the period necessary to verify the possible prevalence of the legitimate reasons of the Data Controller with respect to your request for opposition to the processing.
- In the cases provided by law, the right to oppose to the processing activities: You have the right to lodge a complaint with the supervisory authority on the matter, the Privacy Guarantor (www.garanteprivacy.it).
- In the case of processing based on consent, the possibility of withdrawing it at any time without prejudice to the lawfulness of the processing based on consent subsequently revoked.

9. METHOD OF EXERCISE OF THE LAW

You can exercise all the above rights by sending an e-mail to the Data Protection Officer (DPO) using the contact details above.